

**Wollo University**  
**College of Social Science and Humanities**  
**Department of Peace and Development Studies**

Course outline for Development Planning and Management (PDS3085)

Degree Program      BA Degree in Peace and Development studies

Credit/Credit point      3/5ECTS

Course Information      Academic Year \_\_\_\_\_ Semester \_\_\_\_\_

Instructor's Name      Office Location: \_\_\_\_\_

**🔍 Course Description**

The course focuses on practical aspects and is designed to enable the students to develop techniques of writing project proposal. The course emphasis is on project cycle management which deals with programming, project identification, planning, appraisal, implementation and monitoring and evaluation. The course will also review the major theoretical approaches to project cycle management especially the logical framework approach. This course will additionally include the role of managers' multifaceted aim to equip students with the theoretical knowledge of how projects should be organized; to equip students with the practical knowledge needed for each project phase and to situation these theoretical and practical aspects in the context of development. Furthermore, this course provides a means how students measure the worth of the project using investment decision making tools.

**🔍 Course Objectives**

Upon completing the course, students will be able to:

- ◆ Thoroughly understand each phase of the project cycle
- ◆ Understand the key components in project management
- ◆ Discuss the logical framework approach
- ◆ Write project proposal
- ◆ Discuss the purpose and techniques of monitoring and evaluating planning and project
- ◆ Measure of project worth using decision making tools either to accept or reject

**Chapter One: Overview of Project Cycle Management**

1.1. Defining the Development project

1.2. Defining the Development project management

1.3. Goals, benefits, nature, features and types of development project

#### 1.4. Programs vs. projects: how do they differ?

### Chapter Two: Project Cycle

#### 2.1. The concept of project life cycle

#### 2.2. Stage one project cycle: project programming (Fundamental principles of project programming)

#### 2.3. Stage two project cycle: project identification: (Expected outcomes of project identification, major tasks involved in the project identification process, criteria for project identification )

#### 2.4. Stage three project cycle: Project Appraisal, Design and planning: (Expected outcomes of project appraisal, major tasks involved in project appraisal, criteria for project appraisal)

#### 2.5. Project design and planning: Stakeholders analysis ,research, problem analysis, risk analysis, logical frameworks, action planning, preparing an activity Schedule

#### 2.6. Stage four project cycle: Project Financing: (research for project financing ,cultivating donors and writing project proposal, financial management and budgeting planning for projects)

#### 2.7. Stage five project cycle: Project Implementation: (criteria for implementation, expected outcomes of implementation, main periods of implementation, major principles of implementation, challenges in implementation)

#### 2.8. Stage six project cycle: Project Monitoring, Evaluation and Reporting and Closure: (Overview and definition of monitoring, steps of project monitoring, overview and definition of evaluation, evaluation criteria: indicators, managing evaluation process, challenges of monitoring and evaluation in development sector, how to report on monitoring progress and evaluation)

#### 2.9. Project closure: Perform project closure, review project completion

### Chapter Three : Logical Framework Approach

#### 3.1. Introduction to logical framework approach

#### 3.2. The analysis stage

#### 3.3. The planning stage

#### 3.4. Log frames

#### 3.5. Review of logical framework approach

### Chapter Four: Management principles in development context

#### 4.1 Role of the project manager

- 4.2 Project management areas
- 4.3 Integration management
- 4.4 Scope management
- 4.5 Time, cost and quality management
- 4.6 Human resources management
- 4.7 Communication management
- 4.8 Risk Management
- 4.9 Procurement management

#### Chapter Five: Investment and Decision-making Tools

- 5.1 Performing economic analysis
- 5.2 Difference between finance and economic analysis
- 5.3 Economic analysis and project planning
- 5.4 The concept of compounding and discounting rate
- 5.5 Measures of project worth
- 5.6 Non-discounted measures of project worth: Pay pack period, simple or annual rate of return
- 5.7 Discounted measures of project worth: Net present value (NPV),Benefit-cost ratio (B/C Ratio),Internal Rate of Return (IRR)

#### **Course policy**

All students are expected to abide by the code of conduct of students as per article Wollo university Senate Legislation of throughout this course. Academic dishonesty, including cheating, fabrication, and plagiarism will not be tolerated and will be reported to concerned bodies for action which may carry penalties varying from failure in an assignment to suspension from the University. Students are also expected to attend class regularly. If a student misses more than 20% of the class attendance s/he will not sit for final exam. Please try to be on time for class as well. A student will not be allowed to enter if s/he is late for more than five minutes. Cell phones must be turned off before entering exam and lecture classes. Class activities will vary day to day and that students should actively participate. Students are also expected to do all the assignments and expected to submit and present them as required.

#### Course Expectation

Preparedness: you must come to class prepared by bringing with you appropriate materials like worksheet, textbooks and completed assignments. Complete assignment, intensive reading and other activities pertaining to the course on time.

Participation: make active Participation during discussions. And make a worth contribution mostly in group assignment.

#### ☞ Teaching and Learning Modalities

The major teaching learning methods employed in the course include the following

- Lecture, Reflections, and Home study, Field observation

#### ☞ Continuous Assessment Tools

1. Quiz/Test -----	5%
2. Project development/evaluation -----	20%
3. Group Assignment and Presentation-----	20%
4. Individual Short paper /Essay/ -----	15%
5. Final-----	40%
Total-----	100%

#### ☞ Text and Reference Materials

Amdwberhan Gizaw (2004), Project planning, implementation and organization( unpublished)  
,Ethiopian Management Institution, Addis Ababa, Ethiopia

James P. Lewis(1995) Fundamental of project Management, Earth web Inc, USA

Jason Westland( 2006),The Project Management Life Cycle, Kogan page Limited, US, UK,  
[www.kogan-page.co.uk](http://www.kogan-page.co.uk)

Kim Heldman(2002), Project Management Professional Study Guide, 2nd ed,Synbex Inc., USA

Ricardo VIANA Vargas ( 2008), Practical Guide to Project Planning By Talylor and Francis  
Group, LLC, USA

Particip GmbH (2002), Project Cycle Management Hand Book, E-mail:

[particip@particip.de](mailto:particip@particip.de),<http://www.particip.com>., European Commission Aid

Prasanna Chandry (2002), Projects planning, analysis, and financing, implementation and  
review, 5th ed , Tata McGraw-Hill, New Delhi

Rachel Blackman (2003) Project Cycle Management, Tear fund, UK